## Gloucestershire Short Mat Bowling Association

# Club Delegate (committee member)

## JOB DESCRIPTION

The Club Delegate must be a member of a Gloucestershire SMBA registered club.

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### **Duties**

- 1. Must be mandated by their Club to represent that Club's views
- 2. To canvas their club's views on matters to be discussed/voted on at GSMBA committee meetings.
- 3. May express own and/or their club's views at GSMBA meetings but must only vote on matters as directed by their club.
- 4. To make proposals on behalf of their club.
- 5. To provide verbal feedback to their club on the proceedings of GSMBA meetings and clarification of the minutes of same meetings.
- 6. To join in discussions at GSMBA meetings on any relevant matters.
- 7. To vote, as defined in the constitution, on matters proposed at committee meetings.
- 8. To assist the Association in its aims including joining sub-committees and taking on additional non-committee roles within the association.
- 9. To take on ancillary functions for the associations as required.